

FREEPORT HOUSING AUTHORITY

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Edward W. Lancaster
EXECUTIVE DIRECTOR
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COUNSEL

COMMISSIONERS
DOROTHY B. JACSON
EDWARD MONROE
ROSEMARY RUDOLPH
GLADYS VAILES
ANNETTE WRIGHT
ANGEL VARGAS

December 1, 2010

VIA REGULAR and CERTIFIED MAIL

Mr. Edward W. Lancaster
181 Gibson Avenue
Brentwood, NY 11717-5007

Dear Mr. Lancaster:

We are writing to inform you that the Board of Directors of the Freeport Housing Authority met at a special meeting held on Tuesday, November 30, 2010 with reference to your employment contract with the Freeport Housing Authority. Subsequent to a lengthy deliberation, the Board of Commissioners unanimously voted not to extend or renew your contract effective February 1, 2011.

The Board of Commissioners has determined that the Freeport Housing Authority is in need of new leadership due to the following reasons:

1. Your failure to be properly prepared to act in response to Board member inquiries at meetings.
2. Unauthorized use of a "resigned" Board members signature on checks for more than one year (Board member resigned in 11/2009).
3. Failure to carry out disciplinary actions to subordinates even after being instructed by the Board to do so.
4. Inappropriately trashing resumes you classified as "junk" for the Housing Assistant position without informing the Board.
5. Inappropriately procuring services
6. Inability to follow the directions of the Board

We do appreciate your past efforts as our Executive Director however for the past three years we have received numerous complaints concerning the management of the Housing Authority, i.e. poor maintenance; attitude of staff; improper contract procedures and your approach toward the tenants.

We want to thank you for your services and wish you much success in your future endeavors.

Very truly yours,


Annette Wright, Chairperson


Edward Monroe, Co-Chair

Copy: R. Rudolph
D. Jackson
G. Vailes
A. Vargas